GETTING STARTED: INFORMATION AND INSTRUCTIONS

Making the Connections: Lawyering, Community, and Social Justice
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WELCOME

On behalf of the faculty, staff, and administration of the CUNY School of Law - welcome! This booklet will provide an introduction to CUNY’s mandatory Pre-law Orientation Program. Pre-law Orientation is the official start of the academic year for first year CUNY Law students and is the beginning of your transition from law student to social justice attorney. This year the Pre-law Orientation is Monday, August 17 through Friday, August 21, 2015.

Academically, Pre-law Orientation is designed to introduce you to many of the critical study tools, techniques, strategies, and resources that when combined with hard work, will help you flourish in law school. Administratively, Pre-law Orientation is designed to allow you to complete such necessary tasks as paying your tuition and registering for classes, get yourself set up on our wireless network by visiting the help-desk, and obtaining your student identification card. During this week you will also be introduced to the unparalleled support services the school provides.

In addition to introducing you to Pre-law Orientation, this booklet includes additional information about a few of the many departments and staff who work hard to ensure your law school career is successful. Although we have included a list of Frequently Asked Questions (FAQ), additional information can be found on the Student Affairs section of the CUNY Law website.

Again, welcome and congratulations on your decision to study law at the premier public interest law school in the country. Please do not hesitate to stop by Student Affairs on the fifth floor, call (718-340-4207), or email us (studentaffairsoffice@law.cuny.edu) with any questions you may have. In addition, as Associate Dean for Student Affairs, I am available to counsel students with individual academic or personal difficulties that might impact on their study of law. So if there is something you would like to speak with me about, please do not hesitate to contact me directly. My email address is cheryl.howard@law.cuny.edu.

All the best,

Cheryl Howard, Associate Dean for Student Affairs/ Director, Pipeline to Justice Program
Elizabeth Palombo, Director of Student Affairs
Pat Kennedy, Director of Student Services/Disabilities Coordinator
Amanda Beltran, Student Activities Manager
Ryan Dooley, Student Academic Support Services Manager
Linda Penkower, Psychological Counselor
Kathy Rojas, Program Support Administrator, Pipeline
Leslie Torres, Student Affairs Administrator
This material was requested at the time of your acceptance and is required prior to registration. CUNY School of Law will not register, nor disburse financial aid to, any student who fails to provide the following:

* An official, final transcript indicating your baccalaureate degree and date conferred, sent directly from the college or university to LSAC (so that it becomes part of your CAS Report);
* A completed Admission Response Form;
* A completed 2015 Student Information Form;
* Proof of immunity against measles, mumps and rubella. Presenting proof of immunity is required under New York State law for all students born on or after January 1, 1957;
* A completed Meningococcal Meningitis Response Form;
* Two (2) recent passport-size photographs(2 x 2) with your name and the year “2015” written on the back;
* A completed Directory Information Non-Disclosure Form;
* A completed Photo Consent Form;
* Residency Form. Even students who are out-of-state need to submit a Residency Form.

Please see your online status check page to view the status of requested items. You can also call Debra Rothenberg at (718) 340-4210 if you have any further questions.
ORIENTATION WEEK

It all starts on Monday, August 17, 2015.

The Class of 2018 and 2019 will convene at the Law School on Monday, August 17, 2015. Full time students please arrive at 9:30a.m. and part time students arrive at 3:45p.m. for registration. We will kick off the fall semester for first-year students with a program designed to offer an in-depth introduction to the Law School and the fundamental elements of studying law.

First semester law students must confront the difficult challenge of learning a new vocabulary and new forms of writing and analysis while mastering legal doctrine. The Pre-law Orientation Program will provide a framework for how the legal system and its institutions work and a basic understanding of the analytic and writing skills needed for the successful study of law.

Another critical goal of Orientation is to familiarize you with the kinds of study tools, techniques, strategies, and resources needed to aid you in learning to study law. Please be prepared to complete assignments both in and out of class, and to prepare for the next day’s sessions. Although work in the pre-law seminars is not graded, the goal is to provide a realistic sense of the rigor of law school classes and the amount of out-of-class preparation needed to enable you to follow the material. We hope that this program will afford you a clear sense of how to approach your first year of law school.

On Friday, August 21st, you will spend the day visiting State and Federal courts in Lower Manhattan. The class will also have the opportunity to meet with current students, graduates, distinguished legal practitioners, and judges. After lunch, we will mark the beginning of your legal career with a special convocation at the United States Courthouse for the Southern District of New York.

During the five-day Pre-law Orientation Program, you will also participate in numerous other sessions where you will be introduced to current students, alumni, administrators, and staff. Full time students please be prepared to be in class or in other forums between 10:00 a.m. - 6:00 p.m. each day. Part time students please be prepared to be in class or in other forums between 4:00 p.m. - 9:15 p.m. each day.

A light breakfast will be provided for full time students on Monday, August 17th, 9:30 a.m - 9:45 a.m. Both breakfast and lunch will be provided on Friday, August 21st. On the other days you are responsible for your own meals. Microwaves and refrigerators are available in pantries throughout the building for those bringing meals from home.
Q: When does school begin?
A: First-year students begin their academic program on Monday, August 17th. You will be joined by second and third year students on Monday, August 24th.

Q: Is there anything I have to do before I receive my Financial Aid?
A: All students receiving student loans must complete “Entrance Counseling” before they can settle their bills. This can be done on-line at www.dlssonline.com. During Entrance Counseling, you will learn about and formally acknowledge the terms of your student loans. When the session is finished, sign and print the “Rights and Responsibilities Checklist” and bring it to the Office of Financial Aid (Room 4-109). This is necessary before students can receive a financial aid delay for tuition. Also make sure that you sign your Master Promissory Note (MPN), which you can do online at http://dlenote.ed.gov. If you have questions, call the Office of Financial Aid at (718) 340-4284.

Q: Is it important to submit my immunization record?
A: You cannot register without a record of proper immunizations. Please submit your documentation immediately. If you are not sure if you are properly immunized, please call the Admissions Office for clarification at (718) 340-4210.

Q: When is the best time to look for a place to live or a roommate?
A: You should come and scout out the area as early as you can and talk to your landlord before you make any arrangements to move in. The Village Voice, Newsday, nakedapartments.com, and Craigslist are excellent sources of listings of available apartments. Nearby areas include Long Island City, Astoria, Hunters Point, Sunnyside, Woodside, Jackson Heights, Middle Village, Greenpoint, Williamsburg. You can also check out the CUNITY Facebook group or your own Admitted Students group page for updated information from the Office of Student Affairs or fellow classmates.

Q: Does the school provide us with health insurance and is it included in my tuition?
A: CUNY does not currently offer a student health plan. To apply for health insurance, please go to the New York State of Health website at: http://www.cuny.edu/about/administration/offices/sa/services/student-health/insurance.html.

The next open enrollment period for the New York State of Health will be Nov. 1, 2015 to January 31, 2016. Students may apply outside of the enrollment period if you have a qualifying event. For a list of qualifying events, please go to the following website: https://www.healthcare.gov/coverage-outside-open-enrollment/special-enrollment-period/.

Medicaid and the Children’s Health Insurance Program (CHIP) provide free or low-cost coverage to millions of Americans, including some people with limited incomes, families and children, pregnant women, the elderly, and people with disabilities. There’s no limited enrollment period for Medicaid or CHIP. You can apply any time, even outside the Marketplace Open Enrollment period.

Important deadlines for enrollment: https://www.healthcare.gov/marketplace-deadlines/

For more information about health insurance options, visit the Office of Citywide Health Insurance Access NYC Health Insurance Link, or you can speak with an Enrollment Navigator during Orientation week.

Q: What is the parking situation at the Law School?
A: CUNY Law School does not have a parking lot. Information on local parking can be found on our website at: http://www.law.cuny.edu/about/directions.html.

Q: When do I get my student ID?
A: You will have the opportunity to secure your student ID before or during Pre-law Orientation. ID Cards can be obtained starting in August as long as you paid your seat deposit. Bring a photo ID to CUNY Law Public Safety and Security (Room 1-102) between 8:00 a.m. & 8:00 p.m. Monday through Friday, to receive your ID Card. Security will then take your official student ID photograph and you will receive your ID and a validation sticker shortly thereafter.

You are required to have your ID with you at all times when on any CUNY campus and you must provide it to school officials upon request. The ID is required for entrance to the law school, access to the elevator vestibules
and other areas of campus, as well as for borrowing computer equipment from Tech Support. Failure to bring your ID card may result in your inability to access many campus locations.

Q: How do I get my books?
A: You can purchase your books through the CUNY Law online Bookstore at Law.CUNY.edu/Bookstore. For instructions on how to order your books see page 7.

Q: How do I find out about first day assignments?
A: Assignments for the first day of class are posted either on TWEN or posted on the bulletin boards—1st year by Room 4/203, 2nd & 3rd year by Room 3/207. If the professor sets up a TWEN account, you’ll receive an email from support staff through CUNYFirst asking you to set up your TWEN account.

Q: What is an examination number and how do I get one?
A: Almost all of your examinations will be graded anonymously and identified only by an assigned number. You can view your exam number on CUNYfirst. (See page 6 of this packet for more information about CUNYfirst.) Exam numbers will change from semester to semester, so it is important that you always make note of your current exam number.

Q: What do I do if I get called for jury duty?
A: As soon as you have received your summons, bring the summons to appear for jury duty to the Office of Student Affairs and we will provide you with a letter to assist you in seeking a postponement of jury duty until after the semester. If you give us the summons the week you are due to serve on jury duty, we will not be able to assist you.
CUNY Law is on an online information management system for all aspects of your student life. Signing on to CUNYfirst - from anywhere, anytime - will allow students to manage their academic careers and financial accounts in real time. Each student has an individual record in CUNYfirst, and only one record that follows you throughout your time at any CUNY school.

Additionally, you can:
- View your complete student record, and an unofficial transcript can be downloaded and printed.
- See your complete financial profile, including any financial aid in place for you.
- View your tuition and fee balance, and pay by credit card online.
- Receive live information streams and communications that let you easily stay connected.
- Complete To Do List items required for class registration. (See below for more information.)

It is important that you claim your CUNYfirst ID and pay your bill through CUNYfirst BEFORE you come to orientation.

If you haven’t already done so, you can claim your id from the following website:
https://impweb.cuny.edu/selfservice/activation/start.action

More information can be found at: http://www.law.cuny.edu/cunyfirst.html

CUNYfirst To Do List:

Your CUNYfirst To Do List keeps you informed of outstanding administrative tasks at CUNY Law. The To Do List is located in the panel on the right side of your Student Center home page, so it’s easy to check your outstanding items every time you log into CUNYfirst. Clicking an item in your To Do List allows you to drill down to see helpful information, such as completion instructions and links to required forms. Please note that it may take one full business day for completed items to be cleared from your To Do List.
The CUNY School of Law Online Bookstore provides students with high-quality, low-cost textbooks. To order your books through the official Online Bookstore, powered by TextbookX, follow the instructions below starting late July.

1. Go to the online bookstore at law.cuny.edu/bookstore.

2. Click the “Log in” button and log in using your CUNYfirst account.

3. Review your MyCourses Page – this page will include all required course materials for the courses that you are registered for.


   • New and Used book orders over $49 will qualify for free economy shipping. If your order is less than $49, your shipping charges will be calculated in your shopping cart.
   • Marketplace books ship directly from the third-party seller. Note, Marketplace books also have a different return policy.
   • There is no shipping charge for eBooks. The cost of the eBook is not counted toward your $49 minimum purchase for free economy shipping.
   • If you order a rental, the shipping charges will be calculated during checkout.

   Once you select your purchasing option, click the blue “Add to Cart” button.

5. After selecting all your books, click the cart icon and then “Checkout Now” button in the upper right hand side of the screen to begin the checkout process.

6. Review all of the items in your cart, and then click the “TextbookX Checkout” button.

7. Confirm your shipping address (note, this address will be prepopulated with the address you have on file with the Registrar’s office, but can be changed). Be sure to enter an address that can receive packages and then click “Continue.”

8. Choose the shipping option for each of your books. You will have a choice between “Cheapest,” “Standard,” and “Fastest.” Once you select your shipping option, click “Continue.”

9. Enter your payment information and billing address. Your CUNY Scholar Card can be applied to every purchase. If there is a remaining balance after applying your CUNY Scholar Card, or if you are renting a textbook, you will need to enter your credit/debit card information.

10. After completing all the information click “Submit Order” and an order confirmation email will be sent to your student email address.

11. If you need assistance with an order, please call customer service at: 1-888-286-8249.
Q: Do you recommend I get a laptop?
A: We strongly recommend, but do not require, that new students have laptop computers. Students are permitted to take many exams on laptop using SofTest. The School will provide the needed SofTest software but only has a limited supply of loaner laptops available FOR EXAM USE ONLY.

If you purchase a new laptop, DO NOT purchase antivirus protection. You MUST have the University approved antivirus installed on your laptop in order to access our wireless network.

You can obtain the University approved antivirus along with the option to purchase various other software through the CUNY e-Mall. To access the CUNY e-Mall go through the CUNY portal by going to https://cunyportal.cuny.edu/cpr/authenticate/portal_login.jsp and click on “Portal Log-in” in the middle of the page. Register to create an account. Be sure to save your account and password information. Once you are logged in, click on the “CUNY e-Mall” link at the top middle of the page. Click on the “Software” link to browse the available software titles. You will find McAfee as one of the free software download options, under “More Software”. Microsoft Office 365 is also available on the CUNY e-Mall for free.

If you use any computer, whether it be a laptop or one of the computer lab computers, you must have and use a method to back up your data onto separate media (e.g., thumb drive, external hard drive).

The School of Law does not endorse any particular computer manufacturer. However, the School uses Dell and Apple computers. These are the minimum recommended laptop specifications for school year 2015-2016:

PC:
Intel Core i (i5 or i7) Technology with Windows 7 or Windows 8 Operating System in 32 or 64 bit format.
NOTE: You must have either Windows Professional or Enterprise edition. We cannot support Home Edition of any version of Windows. If you have Home Edition, you can get an upgrade to Windows Pro at a discount price from the CUNY eMall.
NOTE: Windows XP and Vista ARE NOT SUPPORTED.
Also note: Do not upgrade to Windows 10 after it is released until tech-support announces it is compatible with our wireless network and SofTest supports it.
Long term warranty (3-4 years).
4 GB RAM MINIMUM
250 GB or larger hard disk
802.11n wireless networking

MAC:
MacBook Pro 13-inch
2.5GHz Dual-core Intel Core i5, Turbo Boost up to 3.1 GHz
4GB 1600MHz DDR3 SDRAM – 2x2GB
500GB Serial ATA Drive @ 5400 rpm
3 year Apple Care
OS X 10.7 or higher
Note: Do not upgrade to the new OS that is being released in the fall (El Capitan) until tech-support announces it is compatible with our wireless network and SofTest supports it.

Q: Will I have an e-mail account?
A: All students will have a Law School e-mail address and an account with 10 GB of space. Your email address will be emailed to you at your preferred email account.

If you have additional questions, please call the Help-Desk at (718) 340-4456.
The Bursar’s Office of CUNY School of Law is located in room 4-109. During the year, our general hours when students can transact business or visit with questions are 9:00 a.m.-1:00 p.m. and 2:00 p.m.-5:00 p.m.

Fall 2015 (Tentative) Tuition/Fees:
Full-time (day) JD Program:
Resident/In-State: $7931.45
Nonresident/Out-of-state/International: $12,591.45

Part-time (evening) JD Program:
Resident/In-State: $5,537.95
Nonresident/Out-of-state/International: $8,747.95

The remaining balance after the application of your seat deposit and/or financial aid is due by Thursday, August 20, 2015. Do not make out your check before you see the bursar. We will not split checks if they are over the amount due.

PAYMENT OPTIONS:
In Person: Payment can be made with cash, check, or money order in room 4-109 during office hours. Please make checks payable to CUNY School of Law.

For your convenience, electronic payments are ONLY accepted through your CUNYfirst student account: https://home.cunyfirst.cuny.edu

Credit Card: Mastercard, Discover, Visa, and American Express are accepted. There is a 2.65% non-refundable fee for using this service.

E-check: there is no fee to use this service. You may use your checking or savings account.

Tuition Payment Plan
The City University of New York makes college more affordable by allowing you to better manage your payments over time. The earlier you enroll, the lower your monthly payments. The total amount financed will be divided over more scheduled payments. Establish your payment plan based upon your anticipated tuition and fee costs and your anticipated financial aid. Note that any change in your obligation due to CUNY will change the total payment plan balance and remaining monthly installments. There is a $40 enrollment fee each semester to participate in the plan. To enroll, log into CUNYfirst Self-Service and go to your Student Center. Go to Finances and select Enroll/Manage Payment Plan.

University regulations require that a late fee of $15.00 be charged to any student who is delinquent in paying tuition and fees by the established due date of Thursday, August 20, 2015. There are no exceptions.

If you do not pay the balance of your tuition within two days of your established due date, your seat in the class of 2018 and 2019 may be cancelled. In the event that your registration is cancelled, you may be allowed to re-register. Please note a $25 late registration fee will be added to your tuition bill.

Requests for withdrawal from CUNY School of Law should be submitted to the Office of Academic Affairs (Room 4-106) before or during the first three weeks of classes. All requests will be effective on the date of written submission. Please see the Tuition Refund/Liability schedule below for more information.

If you have any questions regarding payment of your bill, please do not hesitate to contact the Bursar either 718-340-4364 or Irma.suquisupa@law.cuny.edu.

Tuition Refund/Liability Schedule

<table>
<thead>
<tr>
<th>If you withdraw:</th>
<th>Refund</th>
<th>Liability</th>
</tr>
</thead>
<tbody>
<tr>
<td>by Aug. 23</td>
<td>100%</td>
<td>None</td>
</tr>
<tr>
<td>from Aug. 24 – Aug. 30</td>
<td>75%</td>
<td>25%+fees</td>
</tr>
<tr>
<td>from Aug. 31 – Sept. 6</td>
<td>50%</td>
<td>50%+fees</td>
</tr>
<tr>
<td>from Sept. 7 – Sept. 13</td>
<td>25%</td>
<td>75%+fees</td>
</tr>
<tr>
<td>on and after Sept. 14</td>
<td>None</td>
<td>100%+fees</td>
</tr>
</tbody>
</table>

*Student fees (such as the technology fee) are non-refundable on or after August 23rd.*
Welcome to the CUNY School of Law! Law School financial aid comes in many forms such as grants, scholarships and student loans. Our goals are to assist you and your family in securing the resources necessary to fund your education, and to make sure you understand your rights and responsibilities related to financial aid. Each year, the law school awards and administers more than 10 million dollars in financial aid to eligible students. Students receive aid in the form of scholarships, work study, and loans — funds that help them to focus on their education and complete their degree so that they can go into the world with purpose.

1. Make sure that you complete the 2015-2016 FAFSA (Free application for Federal Student Aid), www.fafsa.ed.gov (school code G31913). This makes you eligible for institutional aid and Federal loans.

2. Check your financial aid status and award package online through CUNYfirst (to begin using CUNYfirst you must claim your account ID). Instructions will be sent to you on how to claim your account under separate cover.

3. Apply for a Direct GradPlus Loan if you will need additional funds above and beyond the Direct Loan Unsubsidized of $20,500. Complete the online request in CUNYfirst. A credit history check is a required component on the application. If the loan application is denied, you may appeal or apply again with a co-endorser. All Federal loans will disburse in two equal payments: fall (August 21, 2015), and spring (January 29, 2016).

4. Check your credit report. There is a quick, easy, secure, and free way to request your free annual credit report: https://annualcreditreport.com. This central site allows you to request a free credit report once every 12 months from each of the nationwide consumer credit reporting companies: Equifax, TransUnion, and Experian.

5. Sign your Federal Direct Loan Master Promissory Note (MPN) and complete your Entrance Counseling session online via https://studentloans.gov. This must be done prior to the disbursement of your first student-loan check for the academic year.

6. Submit all requested verification documents, if any, to the Office of Financial Aid, i.e., Selective Service Verification or tax return transcript. The Department of Education uses the verification process to make sure that the information reported on the FAFSA is accurate.

7. As a recipient of financial aid you are required to report all educational scholarships or grants to the Office of Financial Aid. Please be mindful that this additional aid may reduce any loans that you had previously been awarded so that your total aid does not exceed the Cost of Attendance. Additionally, the law school reserves the right to make adjustments in your financial aid package due to any changes in enrollment, residency, and income discrepancy. Students who are not eligible for federal aid that has been awarded will have to repay any funds they have received.

8. It is a good time to become familiar with CUNY Law Satisfactory Academic Progress (SAP) policy. We review the academic progress of all students who receive federal funds after each semester. Our SAP Policy can be found on our website at http://www.law.cuny.edu/financial-aid/satisfactory-academic-progress.html

9. Are you a Veteran? You might be eligible for benefits. Contact Jenny Amperiadis if you need more information: Amperiadis@law.cuny.edu or 718-340-4284.
10. The Law School Direct Deposit Program allows you the option of depositing your Federal Direct Loans or Federal Work-Study paycheck into your personal bank account. If you currently have a bank account and wish to take advantage of this option, please sign up in CUNYfirst Self-Service.

Staff members are available to assist students Monday through Friday from 9:00 a.m. to 5:00 p.m. Students may contact the office at 718-340-4284 or Financialaidoffice@law.cuny.edu.

When corresponding with the Office of Financial Aid, please use this address:
CUNY School of Law
Office of Financial Aid, Rm. 4/109
2 Court Square
Long Island City, NY 11101

Financial aid at CUNY School of Law is administered without discrimination as to age, sex, race, creed, national origin, physical or mental disability, sexual orientation, marital status or veteran status. An applicant may be excluded from all programs if in default in the repayment of a previous student loan.

“The City University of New York reserves the right, because of changing conditions to make modifications of any nature in the academic programs and requirements of the University and its constituent colleges without notice. Tuition and fees set forth in this publication are similarly subject to change by the Board of Trustees of the City.”
The Materials Management Department is responsible for the reprographics unit, mail services, photocopying equipment, transportation/messenger service, supplies, shipping, and receiving. You should feel free to stop by Reprographics (Room 1-105) or call 718-340-4298, if you have any questions or if you need assistance in any of these services.

Student Mailboxes

Student mailboxes are located in room 3-207, the Student Lounge. Boxes are assigned by class and in alphabetical order. Mail distribution is done every business day between 9:00 a.m. and 11:00 a.m. Faculty and staff mailboxes are located on the first floor (room 1-105, in front of the Reprographics Window).

The Law School has a mail depository located outside the Reprographics Window, room 1-105, which may be used for your outgoing pre-stamped mail. Mail is collected between 3:00pm and 3:30pm. Reprographics staff will deliver the mail to the Post Office around 4:00pm. Generally properly addressed first class mail will reach its destination in two to three business days. Stamps are available for purchase in Reprographics, Room 1-105.

Students and other members of the community are encouraged not to use the Law School mail services for their private mail as this invariably will increase the work load on our staff and may make it harder for them to accomplish school business in a timely manner.
STUDENT SERVICES

Students with Disabilities

CUNY School of Law is committed to providing reasonable accommodations for all students with disabilities under the Americans with Disabilities Act. If you suspect that you may have, or have ever been diagnosed with a physical, psychological, or learning disability, it is in your best interest to meet with the Director of Student Services/Disabilities Coordinator, Patricia Kennedy, as soon as possible. She will be available during regular business hours for one-on-one confidential appointments.

Students requesting accommodations for a disability must present documentation of the disability for verification of eligibility. The evaluation must be completed by a qualified, certified and/or licensed professional (physician, health care provider, or psychologist/psychiatrist).

Documentation of an impairment alone may not be sufficient to require the student to be provided with a reasonable accommodation. In accordance with the Americans with Disabilities Act, the student must demonstrate through documentation that the impairment substantially limits or restricts a major life activity.
All documentation will be kept confidential. For more information, please contact Patricia Kennedy, Director of Student Services/Disabilities Coordinator at (718) 340-4380 or email kennedy@law.cuny.edu.

Mental Health Counseling Services

Linda Penkower, L.C.S.W. offers short term individual and group counseling in a safe and confidential forum. She also conducts workshops and facilitates support groups on a number of topics including anxiety, stress management and time management. She can be reached at (718) 340-4216 or penkower@law.cuny.edu.
The LaGuardia Community College ECLC Programs, Inc., provides a variety of quality programs to meet the needs of both the child and the student parent to CUNY Law students. Licensed by the New York City Department of Health, Division of Day Care & Bureau of Day Camps/After School Programs, the Early Childhood Learning Center (ECLC) focuses on learning-through-play via an integrated curriculum.

**Programs**

- **The Infant Toddler Program** will engage children ages 12 months - 2.9 years in play, and invite them to participate in activities that provide challenging and stimulating opportunities to investigate and explore.
- **The Preschool Program** offers an inter-age curriculum for children ages 2.10 - 5 years. Children are grouped according to their ability levels, and are given opportunities to explore, socialize, and develop through hands-on activities.
- **Free Universal Pre-kindergarten Program** - In collaboration with the Board of Education and Community School District #30, this free program is offered September - June, Monday - Friday, five hours a day. 4 years old only.
- **The Extended Program** offers both early childhood and school age care for children ages 3 - 12 years. Children are involved in educational as well as recreational activities, including homework assistance, school projects, computers, etc.
- **Holiday Camp** offers childcare to children ages 5 - 12 years on Public School Holidays when the college is in session. Children will participate in activities such as swimming, gym, arts and crafts, theme days, and more.
- **The Saturday Program** provides enriching and developmentally appropriate recreational programs for children 3 - 12 years. Children partake in excursions, gym swimming, outdoor play and more!
- **Summer Camp** offers children ages 2.10 - 12 years a fun filled summer of activities such as weekly trips, swimming, arts and crafts, theme days and more!

**Staff**

The Executive Director, Associate Director and ECLC teachers are New York State certified in Early Childhood Education. The assistant teachers are required to possess an Associates Degree in Child Development or be in pursuit of a degree in Early Childhood Education/Child Development. The ECLC maintains LaGuardia's cooperative education philosophy by training interns from various disciplines within the college.

**Registration**

The Early Childhood Learning Center operates on a flexible registration system. Student parents register based on their college schedule, with priority given to current ECLC parents. New Parent Registration will be on a first-come, first-served basis and will close when all available spaces are filled. All new applicants requesting services must attend New Parent Orientation.

At the time of registration, a nonrefundable registration fee must be paid. Each child must register for a minimum of 5 hours weekly, 3 of which must be consecutive hours. No child will be allowed to register for more than 12 hours per day.

**Tuition**

The center bases its fees on the cost of care rate. Subsidized rates are available to all parents.
Tuition Fee Schedule
Effective date: Fall 2015

STATUS
Student, Staff & Faculty $ 40.00 per Semester
Continuing Education – non degree students $ 47.50 per Semester
Access Card or additional cards $ 15.00 One time Charge
Replacement Fee* $ 10.00*

Subsidized fee amounts are based on funding eligibility guidelines and computed by the number of hours each child is registered in the center each day, then projected for the semester

<table>
<thead>
<tr>
<th>SUBSIDIZED STUDENT RATE</th>
<th>INFANT/TODDLER</th>
<th>PRESCHOOL/SCHOOL AGE</th>
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</thead>
<tbody>
<tr>
<td>Fractional time - 2 hours or less</td>
<td>$12.00</td>
<td>$9.00</td>
</tr>
<tr>
<td>Part time - 3-4 hours</td>
<td>$13.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Full time – 5-8 hours</td>
<td>$14.00</td>
<td>$11.00</td>
</tr>
<tr>
<td>*9-12 hours</td>
<td>These hours will be categorized as Fractional or part time and will be charged accordingly.</td>
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</tr>
</tbody>
</table>

<table>
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<tr>
<th>STAFF &amp; FACULTY RATE</th>
<th>INFANT/TODDLER RATE</th>
<th>PRESCHOOL/SCHOOL AGE RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 MONTHS – 30 months</td>
<td>$ 255.00 weekly</td>
<td>$178.00 per week</td>
</tr>
<tr>
<td>31 MONTHS – 12 YEARS</td>
<td>$ 47.00 per day</td>
<td>$6.00 per hour</td>
</tr>
</tbody>
</table>

Eligibility
In order to enroll your child in an ECLC program, you must be member of the CUNY School of Law community. A copy of each student parents’ current CUNY Law schedule must be presented when enrolling a child in the center.

A copy of the child’s birth certificate and immunization records are required (the originals must be shown).

Hours
**PreSchool/School Age**
Monday - Thursday 7:50 a.m. – 10:45 p.m.
Friday 7:50 a.m. – 9:00 p.m.
Saturday 9:00 a.m. – 3:00 p.m.
(The Center observes the College Schedule)
*Hours may vary during the six week sessions.

**Infant/Toddler Program**
Monday - Friday 7:30 a.m. – 6:00 p.m.

Parent Support Statement
Parents and teachers play integral roles in a child’s education. At the LaGuardia ECLC we value the role of parents. It is our hope that you provide the necessary support for the success of our childcare programs.

*Renée Butler, Executive Director
Sonya Evariste, Administrative Director
Nilda Solis, Administrative Director*
The Office of Career Planning offers a range of services and resources to help you identify goals and search for employment, internships, and funding for summer, school-year, or post-graduation placements. The Office is staffed by Sam Sue, Director; Stephanie McGregor, Associate Director; Rosa Cabrera, Assistant Director for Employer Outreach and Recruitment; and Salvatrice Badalamenti, the Administrative Coordinator.

Our resources include employment and internship listings, employer directories, a library of career materials, and hundreds of employer resumes and recruiting materials. This includes the following:

- CUNY Law Careers Opportunities (Symplicity), which provides secure access to listings of jobs and internships, employers, as well as networking contacts in various fields of law.
- Weekly job “blasts”—summaries of available internship and funding opportunities.
- PSJD.org, which provides access to internship, pro bono opportunities and post graduate positions throughout the country.
- Law Job Web/Law Match—particularly good listings for private law firm positions.
- Intercollegiate Job Bank, a pool of internship and job listings from more than 300 law schools.
- Government Honors database on summer as well as post graduate positions.
- Lexis employment database, an excellent resource that you should use to prepare for employment interviews.
- Opportunities in Public Affairs—an electronic subscription based newsletter of internships, fellowships and jobs in legal and law-related public policy.
- Equal Justice Works resources—CUNY Law is a member and this entitles students to free access to webinars on managing law school debt, post graduate public interest fellowships, summer corps fellowships, etc.

Access to the biggest job fairs in the country such as:
- The Equal Works Career Fair in Washington, DC
- Public Interest Legal Career Fair at NYU

The Office also coordinates and presents workshops and panels and provides information on fellowships and judicial clerkships—e.g., The Legal Aid Society’s Open House at CUNY Law or Pizza with a Grad series.

Career Planning provides confidential, one-on-one counseling sessions to students and alumni of the law school, and counselors are available throughout the year. In compliance with National Association for Law Placement guidelines, counseling for first-year students begins in the middle of October. The purpose of the rule is to give first year students an opportunity to focus on study of the law in the first two months of law school, not looking for employment.

Here are a few suggestions on how to get started on building a legal career:

1. Attend career panels at the Law School. Throughout the semester, the Career Planning Office and various student groups will bring outside speakers to talk about their jobs and career paths. Go to these events to learn more about what areas of law or legal practice for which you are curious.

2. Go to career-related events held outside the CUNY Law School building. For instance, on Thursday evening, September 3rd, there will be a Public Interest Career Reception at Fordham Law School from 5:30pm-8:00pm. This is an opportunity to chat with lawyers from non-profit advocacy, legal services, and impact law offices, as well as federal, state, and local government agencies.

You can learn about legal career events by “friending” us on the CUNY Law Career Planning Facebook page.

3. Look over your personal statement that you wrote for law school admissions and spend some time reflecting on the reasons you decided to go to law school. Contemplate the following questions: Are there specific areas of law (housing law, constitutional rights, etc.) that you are really interested in? Are there ways of serving clients that you are attracted to?

4. As you attend classes, read cases, and perform assignments, reflect on whether you are gravitating to certain areas of law or certain legal tasks. These reflections will help you identify internships you should apply for.

5. Be attentive to notices for summer funding of internships. There are some summer fellowship application deadlines in early November.

As you can see, there are plenty of career-related things you can do before the middle of October. Doing any one or a combination of these things will give you a head start in finding a good internship for the summer.
The Law School’s Public Safety Department is comprised of campus security assistants, uniformed contract officers and sworn peace officers. The Security Office is open and accessible every day of the year, 24 hours a day.

ANNUAL SECURITY REPORT-NOTICE OF AVAILABILITY

A copy of the CUNY School of Law’s Annual Security Report can be obtained at the Office of the Public Safety Director, room 1-102. The Report is also available on the web at http://www.law.cuny.edu/about/legal/statistics-report.html. The Report includes statistics for the previous three years, concerning reported crimes that occurred on campus, in certain off-campus or property owned or controlled by the Law School, and on public property within, or immediately adjacent to, and accessible from the campus. It also includes policy statements involving the reporting of crimes and emergency procedures. Title IX compliance procedures and policies are included in this report as well.

LOCKERS

The School provides lockers (located throughout the building) with built-in combination locks. The following protocol pertains to the use of the lockers:

1. Lockers are the property of the CUNY School of Law. In an emergency or exigent circumstance, Public Safety reserves the right to enter any locker.
2. Lockers are secured with built-in combination locks. These locks are the only locks permitted to be used on the lockers.
3. Use of lockers is voluntary and at your own risk.
4. A small block of lockers reserved for Student Government is for the exclusive use of student government organizations.
5. Perishable items are not to be stored in lockers.
6. Defacing lockers, including markings and stickers inside or outside of lockers of any kind, is prohibited. Any markings, stickers, or taped messages will be removed and thrown out.
7. No locker may be used, unless it is first registered with and approved by the Security Office.
8. Lockers must be emptied of all contents on the Friday of the week after the summer bar exam. After this time, lockers will be opened and contents removed as refuse.
9. The School reserves the right to amend these rules as needed.

ID CARDS

Identification cards are issued by the Law School and remain its property. ID cards must be carried at all times when in the building. The card is necessary to access elevator lobbies and stairway vestibules. You may be asked to present your college ID to Public Safety and other college administrators. Lost or stolen cards must be reported to the Department of Public Safety immediately and replaced. There is a small administrative fee to replace a card.

GUESTS

All visitors to the School are expected to comport themselves in a manner consistent with an academic environment. Guests must sign in at the front Public Safety Desk and show photo identification to the officer on duty. Upon exiting the School, guests must sign out. Guests must generally be in the same area as the host student and may not use School facilities such as copy machines or computers in furtherance of their own work without express permission of the Office of Student Affairs. Guests are subject to the lawful instructions of all members of the Public Safety staff, as well as the Administrative staff. Guests may not remain in the building after midnight on weekdays, or all-day on weekends and holidays. If someone is waiting for you after this time to facilitate transportation or other issues of importance, they must remain on the first floor by the front Public Safety desk. The School reserves the right to deny entrance to anyone who appears intoxicated, is unable to present a photo identification, refuses to comply with the lawful instruction of School staff or has no legitimate business with the School.

LAW SCHOOL BUILDING-LATE NIGHT POLICY

The Law School building is available to current Law School students, faculty and staff for school-related purposes after regular hours during the hours of 12 midnight to 7 am. Those wishing to remain in the building must sign in at the Front Public Safety Desk at midnight. Anyone entering or leaving the building during this time period must sign in or out at the Front Public Safety Desk. Late-night usage of the building is limited to current Law School students, faculty and staff personally. No guests are permitted during these hours or all-day weekends and holidays. Late-night usage of the building is expressly limited to school-related purposes. Such permitted usage does not include sleeping, socializing or other recreational activities, except as tangential to study or research. Violators of this usage limitation will be asked to leave the building, and repeat violators may have their late-night privileges suspended or revoked.
The Law School has various student organizations that span an array of interests and fields. Below are descriptions of just some of these fantastic organizations. If you would like additional information regarding our student organizations, please visit our Student Organizations page on the CUNY Law School website: http://www.law.cuny.edu/students/orgs.html

**American Constitution Society:** The American Constitution Society is a nationwide network of more than 200 student and lawyer chapters in 48 states that brings together many of the country’s best legal minds to articulate a progressive vision of our Constitution and laws. One of the American Constitution Society’s principal missions is nurturing the next generation of progressive lawyers, judges, policy experts, legislators and academics. The CUNY chapter provides a platform for debate and discussion about both enduring principles and the issues of the day, as well as opportunities for networking, mentoring and organizing around matters of both local and national significance. The 2015 ACS national convention, attended by CUNY chapter members, featured Justice Ruth Bader Ginsburg, former Attorney General Eric Holder, former Texas State Senator Wendy Davis, Congressman Hakeem Jeffries and Associate Justice of the California Supreme Court Goodwin Liu.

**AGAPE Christian Fellowship:** Agape is a Greek word which means love and represents God’s love for the humankind. We seek to assist law students in exploring how Christian values foster social justice by pursuing the knowledge of God. The group supports spiritual growth through the study of the Bible and Christian tradition.

**Asian Pacific American Law Students Association (APALSA):** APALSA strives to promote a greater understanding of Asian-Pacific American legal issues affecting our diverse communities and cultures by serving as a vehicle for political activity and by providing thorough academic support for future Asian Pacific American lawyers.

**Black Law Students Association:** The Black Law Student Association (BLSA) at CUNY School of Law is committed to supporting the success and empowerment of its members by maintaining a student mentorship program, hosting alumni networking activities, and fundraising to award annual summer fellowships to students partaking in internships serving the Black community. Additionally, CUNY BLSA sponsors events such as lectures, panels, and workshops that both highlight issues confronting the Black Diaspora, and celebrate the achievements of persons of color in the legal profession. CUNY BLSA is dedicated to cultivating and promoting a diverse and welcoming community for its members and allies. We are a proud chapter of the National Black Law Student Association.

**Courtroom Advocacy Project (CAP):** CAP recruits, trains and mentors volunteers to assist and advocate for domestic violence victims petitioning for an order of protection in New York City Family.

**CUNY Law Association of Students Interested in Housing:** Founded in 2012, the CUNY Law Association of Students for Housing (CLASH) advances the principle that housing is a human right by promoting the integration of housing law into the CUNY law curriculum and within student life. We also work to promote housing justice, access to affordable housing, and access to housing-related legal services, through our activities and work with on-campus and community organizations.

**CUNY Contemplative Urban Law Program (CCULP):** CCULP pushes the boundaries of the legal profession past adversarial relationships through self-sustaining and collaborative practices such as non-violent communication, active listening, and stress management through meditation and yoga.

**CUNY Law Democrats:** The CUNY Law Democrats seek to facilitate the participation of CUNY Law students in the democratic process, advocate for progressive principles, and work to safeguard the fundamental right to vote for all.

**CUNY Law Review:** The City University of New York Law Review (CUNYLR) is a student-run publication devoted to producing public interest scholarship, engaging with the public interest bar, and fostering student excellence in writing, legal analysis, and research. Our social justice mission is deeply integrated into the Law Review, and it begins with our rigorous article selection process that emphasizes innovative legal scholarship with a practical impact on low-income communities, communities of color, and other historically marginalized and disenfranchised groups. From there, CUNYLR publishes work authored by cutting-edge social justice legal scholars and provides community advocates, organizers, and allies a forum in which they can influence and radicalize legal practice. Our social justice mission also led the CUNYLR to create its unique Public-Interest Practice Section, which incorporates practitioners’ and community advocates’ “lessons from the field.” Additionally, the CUNYLR values a strong student voice and publishes creative legal scholarship written by law students who are willing to take risks in our robust Notes & Comments section. CUNYLR is proud to serve as a platform not only for critical legal scholarship, but also for critical legal practice.

**CUNY Law Students for Sensible Drug Policy (CUNY SSDP):** CUNY SSDP is a chapter of the international grassroots organization Students for Sensible Drug Policy. We seek to promote awareness about drug policy issues by disseminating reliable information and fostering free and open dialogue within our community. We place particular emphasis on the relationship between public interest law and drug policy issues. This entails, in part, a critical examination of the War on Drugs and the counterproductive policies that hinder the pursuit of social justice. CUNY SSDP envisions the possibility of a world where freedom of consciousness and bodily autonomy are realized through sensible drug policy.

**Domestic Violence Coalition:** The Domestic Violence Coalition is dedicated to preventing and combating domestic violence, while supporting and advocating for survivors of domestic violence.

**Education and Law Society:** The Education and Law Society is a group of students passionate about using the law as a tool for educational equality and opportunity. We aim to facilitate emerging issues, learn from practitioners, and explore career directions in the field.

**Green Coalition:** This group is both the environmental law society of the CUNY School of Law and an advocacy group that works to strengthen the environmental commitment of the CUNY community. The Green Coalition serves the law school through educational events, sustainability initiatives and support for students wishing to connect social justice to environmental law. Green Coalition members serve on the school’s Sustainability Council and maintain the CUNY CommuterLink site and the CUNY Appleseed blog.

**International Law Society (ILS):** The goal of this organization is to increase awareness and understanding of international law, and to educate the CUNY community about recent advances and application of international law in the public sector. The organization sponsors speakers, films and other information forums. ILS is the CUNY chapter of the International Law Students Association. We hold an annual potluck which brings together the community.
to celebrate the rich cultural diversity at our school. In the past year, ILS has facilitated a discussion on international reproductive rights and human rights. We also partnered with the Immigrant & Non-Citizen Rights Clinic and Center for Constitutional Rights to continue the discussion around Guantanamo litigation and advocacy/organizing efforts. ILS partners with and supports various other student groups to highlight human rights issue domestically and internationally.

**Iraqi Refugee Assistance Project (IRAP):** CUNY Law’s Iraqi Refugee Assistance Project (IRAP) is one of the few organizations at CUNY Law which gives students hands on experience through direct legal services. Working closely with supervising attorneys, CUNY IRAP members provide life-saving legal services while developing the broad range of skills needed to become powerful advocates for the global public interest. Members learn refugee law, conduct legal research, create a wide variety of legal documents, learn how to conduct interviews, work with interpreters, and learn how to develop rapport with clients who have experienced unbelievable trauma. Additionally, students have the opportunity to do policy work through IRAP’s National Chapter, attend local and national conferences, and to travel to the Middle East for client intake work during spring break.

**Irish Law Students Association (ILSA):** ILSA promotes Irish heritage, culture, intercultural relations and knowledge of contemporary Irish politics. ILSA sponsors the annual St. Patrick’s Day luncheon as a principal way to fund its Joseph Doherty Civil Rights Fellowship for CUNY law students. ILSA is committed to human rights and has regularly invited renowned guest speakers to speak. ILSA’s primary objective is to raise awareness of human rights, political rights, and civil rights struggles around the world.

**Jewish Law Student Association (JLSA):** JLSA is an organization for students, both Jewish and non-Jewish, who are interested in matters related to Jewish religious observance, holidays, Israel, religious law and developing a Jewish approach to legal education and practice. Our mission is to create opportunities to learn, network, and organize a voice for Jewish student concerns, and, most importantly, have a little fun and make new friends.

**Justice Basketball:** Justice Basketball seeks to relieve stress, build community, and promote self-care through organizing basketball games with the CUNY community.

**Labor Coalition:** CUNY Law Labor Coalition aims to provide students committed to workplace rights with organized opportunities to raise and address labor-related issues. Labor Co coordinates grassroots activism with the greater community and addresses global developments in labor through educational events, community involvement efforts, and people’s lawyering for economic justice.

**Latin American Law Students Association (LALSA):** LALSA is an organization dedicated to serving CUNY Law students, alumni, and the community by strengthening the presence of Latinos in the legal profession. LALSA is actively involved with community service activities, educating at risk populations, and coordinating workshops that promote Latino culture. LALSA strives every year to raise funds that go toward a Scholarship Award in order to provide economic support to CUNY Law Students.

**Law Revue:** CUNY Law Revue provides “Humor in the Service of Law School Needs.” We foster student talent, support artistic creativity, and promote laughter throughout the entire law school community. Student members write original scripts and lyrics for comedic skits, produce and co-sponsor filmed and live performances, and share their accomplishments online and in an annual talent show.

**Law Students for Reproductive Justice:** Law Students for Reproductive Justice (LSRJ) trains and mobilizes law students and new lawyers across the country to foster legal expertise and support for the realization of reproductive justice. CUNY School of Law’s LSRJ chapter is a student organization dedicated to the three tenets of reproductive justice: the right to have a child, the right not to have a child, and the right to parent the children you have. We do this through highlighting the connections between our coursework and the broader reproductive justice movement. LSRJ creates a space for students to learn from one another by exploring the cross-section between reproductive justice and other social justice issues including, but not limited to, family law, economic justice, criminal law, immigration law, and LGBT rights.

**Law Students for the Arts:** We are a Law Student Association student group of creatives, curators, and legal scholars dedicated to free expression, increasing the cultural competency of the next generation of Public Interest Lawyers, exploring the media’s potential to demystify the law to lay people, seeking to promote free media expression and creative endeavor in all its forms, and to promote new legal and arts partnerships broadly constructed.

**Louis D. Brandeis Center Law Student Chapter:** The Louis Brandeis Center Law Student Chapter at CUNY School of Law is a part of The Louis Brandeis Center (LBD) in Washington, DC, which works to combat anti-Semitism on college and university campuses across the nation through research, public outreach, legal advocacy, and law student chapters. The CUNY LBD Chapter engages students in civil rights advocacy, provides a forum for speakers, advocacy training, and discussions on such topics as Jewish civil rights advocacy, campus anti-Semitism, and international human rights law.

The Brandeis Center’s mission is “to advance the civil and human rights of the Jewish people and promote justice for all.” While our primarily goal is to combat anti-Semitism on college and university campuses, we fight against all types of hate and discrimination. We welcome students of any race, color, religion, sexual orientation, national origin, age, gender or disability.

The LDB Chapter members enjoy a range of programs and activities that enhance their law school experience and prepare them for successful careers. Involvement in LDB Law Student Chapter can also lead to professional opportunities. LDB provides the chapters with information on LDB legal clerkships, civil rights legal fellowships, and other opportunities. For instance, several members of the CUNY Chapter took part of the annual National Law Student Leadership Conference in Washington, DC in December 2015, where they had an opportunity to meet and network with prominent figures in academia, government and professional law.

**Luis DeGraff Race and Social Justice Orientation:** The Luis DeGraff Racial and Social Justice Orientation (RSJO) is a thought-provoking conversation among peers, colleagues, and professors. This orientation will examine the basics of power, privilege, and oppression in its various forms, including but not limited to racism, sexism, homophobia, transphobia and ableism. We will be discussing the ways that oppression manifests in global, national, local and law school environments, as well as strategies for addressing oppressive actions and words. The orientation will feature many guest speakers and workshops designed to identify and exchange ideas about the many issues that we will face in our legal careers. We anticipate and hope for a full range of experiences to attend RSJO, ranging from those very knowledgeable in social justice issues to those just curious to learn more.

**Mentoring Youth through Legal Education:** Mentoring Youth through Legal Education (MYLE) works with Legal Outreach, a nonprofit which prepares urban youth from underserved communities in New York City to compete at high academic levels by using intensive legal and educational programs as tools for fostering vision, developing skills, enhancing confidence, and facilitating the pursuit of higher education. The debate program is designed to improve our students’ oral advocacy and public speaking abilities as well as their analytic and reasoning skills. Each debate focuses on a major constitutional topic, such as freedom of speech, procedural due process, or equal protection. No debate experience or constitutional law coursework is required to serve as a debate coach. As a law student debate coach you will work with your student(s) throughout the year to help them prepare for their constitutional law debates. This includes helping them understand the debate fact patterns, brief the provided cases, outline oral arguments, and prepare to present their arguments to a panel of judges. Debate coaches will also serve as judges at the actual debates. Coaching is challenging, but also fun
and rewarding. You will be amazed by the impact that you have on your students and the depth of understanding you will gain on each constitutional law topic!

**Middle Eastern Law Students Association**: MELSA will serve as a secular forum for students of Middle Eastern descent as well as any student genuinely interested in a just and peaceful future in the Middle East. Further, MELSA will provide a continual space for the productive, respectful and non-coercive exchange of ideas, opinions and proposals for various activities and events that heighten institution-wide awareness regarding the Middle East. MELSA provides a support system for the community of law students who desire a critical perspective of the Middle East or who are interested in legal scholarship affecting the region.

**Mississippi Project**: The Mississippi Project was founded in 1994 by CUNY Law students who traveled to Mississippi to help investigate the suspicious jailhouse hanging death of Andre Jones. Mr. Jones was one of about fifty men—nearly half of whom were African American—who had died in Mississippi jails under similar circumstances since 1987. CUNY Law students continue this tradition today by traveling to Mississippi and Louisiana each year in January to work with community and public interest legal organizations such as the Mississippi Workers’ Center for Human Rights, the Juvenile Justice Project of Louisiana, Orleans Public Defenders and the Innocence Project of New Orleans.

**Moot Court**: CUNY’s Moot Court Board is a student-run organization for students who wish to advance their oral advocacy and writing skills to the highest level. In competitions against other law schools, Moot Court members write briefs and argue cutting edge legal issues in simulated appellate arguments. Membership on the Board is achieved through the annual CUNY Law School competition and training program.

**Muslim Law Student Association**: The Muslim Law Student Association strives to promote an accurate understanding of Islam to the law school community, while providing support for Muslim law students in their school, career, and personal goals. The Muslim Law Student Association also hosts a variety of programs and events that address Islamic issues as related to the legal profession.

**National Lawyers Guild (NLG)**: The purpose of CUNY-NLG is to enrich a community of radical, compassionate and visionary lawyers at CUNY through active initiatives to effect positive social change and put our skills as law students to use. CUNY-NLG focuses on projects that promote police and government accountability, legal education for members of the public, and building community leadership skills.

Specifically, CUNY-NLG provides law students with free legal observer and know your rights trainings that enable the students to contribute as legal supporters in the multitude of public demonstrations that occur annually throughout the city. CUNY-NLG also organizes legal skills trainings for students and the public on crucial legal topics such as FOIA and FOIL, political repression, police brutality and abuse, and working with underserved populations.

**OUTLaws**: OUTLaws is an association for LGBTQ, PWA, HIV+ people and their allies, bringing social, educational, political and cultural events to the law school. The organization aims to enhance the diversity of legal education at CUNY by providing a safer space for all students, staff and faculty to discuss social, legal and extra-legal issues involving lesbian, gay, bisexual, queer, transgender, trans*umbrella, intersex, two spirit, gender non-conforming, genderqueer people, and people living with AIDS/ HIV.

**Police Accountability Organization (PAO)**: The PAO works to hold the New York City Police Department accountable to New Yorkers.

**Public Interest Law Association (PILA)**: PILA is a student-directed organization that promotes the participation of public interest forums and public interest legal work through fundraising activities, including the annual PILA auction (a social highlight of the year). PILA funds student summer public interest internships.

**Phi Alpha Delta**: PHI ALPHA DELTA (PAD) is committed to promoting diversity, innovation, and professionalism in the legal field with a focus on public service. It also provides its members with a vast network of law students, attorneys, and alumni who share a sense of commitment to justice and a sense of community within the legal profession that extends beyond law school. At CUNY, PHI ALPHA DELTA, better known as the Murray Chapter, is growing and we look forward to adding new members to our roster this coming Fall.

**Ping Pong Club**: The Ping Pong Club is a recreational organization that organizes tournaments, teaches ping pong, and promotes CUNITY.

**Sports and Entertainment Law School Association (SELSA)**: SELSA was created with the goal of incorporating the topics of entertainment and sports law into our legal education and facilitating career pathways into these fields. We host social and academic events throughout each semester to pique student interest. This upcoming year we will host engaging panels on entertainment, sports, and music law related topics/ issues, and other peripheral issues that might be of interest to the CUNY community. We are also planning on collectively writing a law review article about one of these topics or another topic that members may be interested in pursuing. Socially, we attend musical festivals together, sports games and conferences. We conduct annual fundraisers that students and faculty jointly participate in. We build our networks resources through outreach at other schools and collectively through personal interactions. This collective effort helps interested students find summer/fall/spring internships in these fields. Additionally, we only meet once a month so this club does not require a lot of time commitment.

**South Asian Law Students Association**: This organization aims to mobilize CUNY Law students for the purposes of community organizing and outreach, academic achievement, career opportunities and the celebration of South Asian culture.

**Student Animal Legal Defense Fund (SALDF)**: SALDF is dedicated to providing a forum for education, advocacy, and scholarship aimed at protecting the lives and advancing the interests of non-human animals through the legal system and raising the profile of the field of non-human animal law.

**Student Government & Committees**: At CUNY School of Law, the Student Government is an inclusive forum to address students’ needs and concerns. It functions as an independent mechanism for a student action voice for academic, government, political, and social concerns. Twelve representatives are elected from each class to represent the student body. Elections for second and third year representatives are held in the spring and elections for first year representatives are held in the fall. Any matriculated student, registered and in good standing, is eligible to run for a Student Government position. The Student Government elects students from within its ranks to serve on selected Law School Committees.

**Students for Justice in Palestine**: CUNY Law SJP’s purpose is to advocate for justice, human rights, and self-determination for the Palestinian people. We welcome advocates and allies from all walks of life dedicated to the genuine liberation of Palestine to work in solidarity with boycotts, divestment, and sanctions efforts. Our organization aims to bring awareness to the CUNY Law (and greater) community as a cohort of future people’s lawyers committed to justice everywhere.

**Suspension Representation Project**: The Suspension Representation Project (SRP) is an advocacy group that seeks to help safeguard children’s right to education. SRP trains law students to represent New York City public school students in Superintendent’s Suspension hearings. Additionally, SRP works to educate law students about issues involving school discipline.
### Academic Calendar – Fall 2015*

#### August

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**August 17-21**  Mandatory 1L Pre-Law Prog/Admin Week: tuition due, book & assignment pick-up.

**August 19**  New and Adjunct Faculty Orientation

**August 24**  First day of classes

**August 30**  Last day to add a class

**September 7**  NO CLASSES – Labor Day

**September 10**  Follows a Monday Schedule

**September 13**  Last day to drop a class

**September 14**  NO CLASSES - Rosh Hashanah

**September 22**  No Classes - after 3:00pm - Yom Kippur

**September 23**  NO CLASSES – Yom Kippur

**October 5-16**  Midterms

**October 12**  NO CLASSES – Columbus Day

**November 2**  Last day to withdraw

**November 23**  Last day to elect Credit/No Credit

**November 26-27**  NO CLASSES – Thanksgiving

**December 3**  Last day of classes

**December 4, 7**  Reading Period (unless school-wide make up days needed)

**December 8-18**  Final Examination Period

**December 21**  Final exam make up day and date for papers and take home exams

*Calendar subject to change without notice
Please join the CUNY Law School community for a welcome reception following orientation on Thursday August 20th.

The reception will take place in the 2nd floor atrium from 4:30-6:30.

This is a great opportunity for your family to check out the law school and meet your new colleagues.

Light refreshments will be served.

If you and your family/friends plan on attending, please RSVP at https://www.surveymonkey.com/r/2015ReceptionRSVP